



SCHEDULE OF FEES (USD) FOR 2010 – 2011 ACADEMIC YEAR

F O U N D A T I O N	PUPIL BORN BETWEEN	YEAR GROUP	REGISTRATION FEE	TUITION FEES	
				ANNUAL	TERM (3X)
	01/09/07 – 31/08/08	FS1 (PRE NURSERY)	1,000	7,800	3,000
	01/09/06 – 31/08/07	FS2 (NURSERY)	1,000	7,800	3,000
	HALF DAY	FS1 AND FS2	1,000	5,500	2,200
	01/09/05 – 31/08/06	FS3 (RECEPTION)	1,000	11,300	4,400
P R I M A R Y	01/09/04 – 31/08/05	YEAR 1	2,000	14,200	5,500
	01/09/03 – 31/08/04	YEAR 2	2,000	14,200	5,500
	01/09/02 - 31/08/03	YEAR 3	2,000	14,200	5,500
	01/09/01 - 31/08/02	YEAR 4	2,000	14,200	5,500
	01/09/00 - 31/08/01	YEAR 5	2,000	14,200	5,500
	01/09/99 - 31/08/00	YEAR 6	2,000	14,200	5,500
S E C O N D A R Y	01/09/98 - 31/08/99	YEAR 7	2,000	16,400	6,300
	01/09/97 - 31/08/98	YEAR 8	2,000	16,400	6,300
	01/09/96 - 31/08/97	YEAR 9	2,000	16,400	6,300
	01/09/95 - 31/08/96	YEAR 10	2,000	17,000	6,500
	01/09/94 - 31/08/95	YEAR 11	2,000	17,000	6,500
	01/09/93 - 31/08/94	YEAR 12	2,000	18,400	7,100
	01/09/92 - 31/08/93	YEAR 13	2,000	18,400	7,100

FULL DAY 8:00AM – 2:30 PM

HALF DAY 8:00AM – 11:30 AM

Application Fee

A non-refundable Application Fee of USD 150 is payable upon submission of an Admission Application to the school. This fee is to cover the administrative costs of each application.

Registration Fee

A Registration Fee of USD 2,000 is a non refundable fee payable when the offer of a school place is accepted. The Registration Fee is paid only once and guarantees the place for the pupil. The acceptance of a school place is not confirmed until the Registration Fee has been paid. The Registration Fee for the foundation stage is USD 1,000. When a child moves from the foundation stage to the primary school the difference in Registration Fee will be payable.

Tuition Fees and Payment Dates

Tuition Fees are payable in advance. Prior to the start of Term 1 parents can choose one of two payment plans:

- **Annual Tuition Fee**

The Annual Tuition Fee is discounted by around 15% compared to the Term Tuition Fees. To secure this discount the Annual Tuition Fee must be paid in full before the 1 September each year.

- **Term Tuition Fees**

Fees are paid per term in advance and are due no later than:

Term 1 : 25 August 2010
 Term 2 : 10 January 2011
 Term 3 : 18 April 2011

An additional payment of 4,000 USD per child is required as a deposit if the Term Tuition Fees option is chosen. This will be refunded when the child leaves the school provided 90 calendar days notice is given.

The tuition fees are inclusive of school uniform and external examination fees. Please see separate sheet which itemises the school uniform supplied by the school.

School trips and visits, canteen, instrumental lessons and school buses are charged separately.

Additional Discounts

- A family discount of 10% is applicable on Tuition Fees of the third and subsequent child/children of a family with three or more pupils enrolled in the school

Additional Fees

The school is able to provide limited additional support for children who are non native English speakers and children with mild specific learning difficulties for which an extra fee is payable. See separate information sheet.

Late Enrolment

If a pupil is enrolled into the school after the start of Term 1 the Tuition Fees for the remainder of the school year have to be paid in advance according to the table below:

PUPIL STARTS IN	LATE ENROLMENT TUITION FEE
FIRST HALF OF TERM 1	100% X ANNUAL FEE
SECOND HALF OF TERM 1	90% X ANNUAL FEE
TERM 2	2 X TERM FEE
TERM 3	1 X TERM FEE

Withdrawal and Refund

If a pupil withdraws from the school during the academic year, the following refund policy will apply:

- It is the parents' responsibility to complete the school's standard Withdrawal Notification Form and to submit it to the campus office at least **90 calendar days** prior to the pupil's last day at school. This will ensure the refund policy is applied and school reports are issued.
- The school will not refund any portion of Term Tuition Fees or Late Enrollment Fees
- The school will refund a percentage of the Annual Tuition Fee based on the date of the last day at school.

REFUND OF ANNUAL TUITION FEE	LAST DAY IN SCHOOL		
	Term 1	Term 2	Term 3
%	55%	30%	0%

Payment of Tuition Fees

Parents are responsible for the payment of the applicable school fees before the pupil can attend school classes. This responsibility cannot be delegated to a company. All tuition fees are invoiced in USD. They are paid in USD or VND at the prevailing exchange rate.

Late Payment of Tuition Fees

Tuition Fees remaining unpaid by 1 September will automatically have discounts removed and a new Debit Note will be issued. Additionally, Annual Tuition Fees remaining unpaid will automatically be changed to the Term Tuition Fees.

Tuition Fees remaining unpaid by 1 November will have a 10% penalty added to the outstanding balance and a new Debit Note will be issued.

Non-Payment of Fees

In the event of non-payment of Tuition Fees the school has the right to refuse to accept the pupil into school.